Are YOU Using Google Correctly?

Start Simple

·Start by entering a basic name or word. If you're looking for a place or product in a specific location, enter the name along with the town or zip code.

Less is More

· Using one or two search words will usually give you the broadest results. Start with short search words, then polish your results by adding more words.

Advanced Search Methods

 For credible sites and research articles use the advanced search bar in the settings to find specific, .gov, .edu or .org web domains. Using this will cut your search time in half!!

How to Google

Search terms called 'operators' can help you get far more specific results than you would by only using generic search terms. Here are some of the most useful.



What You Want

NYTimes articles about test scores in college, but not the SATs, written between 2008 and 2010.



How To Google It



Searches for the exact phrase not each of the words separately Excludes this term from the search

site:nytimes.com ~college "test scores" -SATs 2008..2010

Will also search related words, such as 'higher education' and 'university'

Shows all results from within the designated timerange